



GOVERNMENT OF GUAM
 DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO
 GOVERNOR

RAY TENORIO
 LIEUTENANT GOVERNOR

JAMES W. GILLAN
 DIRECTOR

LEO G. CASIL
 DEPUTY DIRECTOR

NOV 12 2015

7315-1069
 Office of the Speaker
 Judith T. Won Pat, Ed.D

Honorable Judith T. Won Pat, Ed.D.
 Speaker, 33rd Guam Legislature
 Suite 201, 155 Hesler Place
 Hagatna, Guam 96910

Date: 11/12/15
 Time: 3:23PM
 Received By: [Signature]

Dear Speaker Won Pat:

In accordance with Public Law 32-181, Chapter XIII, Section 7, please find the enclosed Final Report of Expenditures for Non-Profit Organizations awarded contracts in Fiscal Year 2015 to perform aging services for the Division of Senior Citizens. The reports are from Catholic Social Service.

Should you have any questions, you may contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator, Division of Senior Citizens at 735-7415 or 7421.

[Signature]
 JAMES W. GILLAN

2015 NOV 12 PM 4:43

Enclosures

1069

1 (b) notification of all procurement of equipment and services of
2 Five Thousand Dollars (**\$5,000**) or more prior to awarding the contract
3 therefore;

4 (c) access to the overseeing department or agency's duly
5 authorized representative, and government of Guam auditors, to appropriate
6 records for the purpose of audit and examination of books, documents,
7 papers, and records of funds expended under the appropriation;

8 (d) submission of a detailed inventory listing of each year's
9 purchases, as certified by its certifying officer;

10 (e) a final report to the overseeing department or agency for
11 submission to *I Liheslaturan Guåhan* containing a full disclosure of all
12 expenditures of funds appropriated by this Act *no later than* November 15,
13 2015. The overseeing department or agency *shall* post the same on its
14 website; and

15 (f) non-compliance with these reporting requirements will subject
16 the non-profit organization to a three percent (3%) reduction of its
17 appropriation(s), and the overseeing agency's contract with the organization
18 *shall* so provide.

19 **Section 8. Fund Reversions.** *Unless* otherwise specified in this Act:

20 (a) General Fund Reversion. All unexpended or unencumbered
21 appropriations made from the General Fund, by a GG1, purchase order or
22 contract pursuant to this Act, *shall* revert to the General Fund on the last day
23 of Fiscal Year 2015.

24 (b) Tourist Attraction Fund Reversion. All unexpended or
25 unencumbered appropriations made from the Tourist Attraction Fund, by a
26 GG1, purchase order or contract pursuant to this Act, *shall* revert to the
27 Tourist Attraction Fund on the last day of Fiscal Year 2015.

ADULT DAY CARE
2015 Year-to-Date Program Expenditures

In compliance with Public Law 32-181, Chapter XIII, Section 7, the abovementioned is a full disclosure of all expenditures of funds for the Adult Day Care Services Program for Fiscal Year 2015.

Teresa Torres
Teresa Torres, Accountant
Catholic Social Service

11/12/15
Date

Diane B. Cano
Diane B. Cano, Executive Director
Catholic Social Service

11/12/15
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	\$119,174.68
Total Contract Award (Encumbrance):	\$1,475,667.11
Remaining Balance:	\$45,570.95

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	3,756.86	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	4,792.87	58,485.17		58,911.76	426.59
FICA Taxes	314.95	366.64	366.64	366.64	366.64	366.64	366.64	366.64	366.64	366.64	366.64	366.64	4,344.99		5,000.00	655.01
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administrative Personnel Total	4,071.75	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	5,159.31	60,836.16		61,911.76	1,075.60
Administration Operations	2,236.75	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	3,236.87	37,842.27		38,842.38	1,000.11
Administration Sub	1,278.45	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	1,396.18	16,342.42	6.9%	16,744.14	391.72
PERSONNEL & BENEFITS (119/11)																
Salaries	50,512.42	50,850.94	50,458.82	51,141.55	50,481.48	55,000.48	54,560.79	52,545.20	55,284.31	53,651.17	53,173.45	55,900.21	731,818.03		753,466.96	21,648.93
FICA Taxes	3,871.61	3,893.35	4,625.83	4,473.25	4,473.09	4,972.09	4,560.40	4,704.65	4,564.14	4,869.49	5,018.32	5,065.87	57,940.13		57,940.13	1,856.26
Health & Welfare Benefits	15,922.66	19,113.95	22,729.58	22,749.18	21,716.04	24,991.86	24,091.86	23,196.42	24,204.42	22,667.83	22,667.83	23,322.03	270,602.29		277,408.92	6,806.63
Health & Welfare FICA	1,442.26	1,462.02	1,738.90	1,746.43	1,661.14	1,843.15	1,774.82	1,851.78	1,784.23	1,827.16	1,724.96	2,070.26	25,221.77		25,221.77	0.00
Operations Sub	74,756.17	75,361.51	89,562.73	90,368.41	88,332.56	95,611.18	95,865.21	92,333.55	96,334.85	94,232.58	92,419.16	95,724.75	1,079,106.24		1,101,012.23	21,905.99
Subtotal (119/11)	81,228.42	83,757.69	97,858.91	98,704.59	94,728.74	104,507.36	104,261.39	100,698.47	104,730.83	102,828.76	100,815.34	104,129.97	1,177,422.67	82.4%	1,201,764.39	24,341.72
Sub Total (220)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
CONTRACTUAL (230)																
Equipment Maintenance	420.58	420.58	420.58	420.58	317.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.50		3,500.00	1,500.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	5,000.00	5,000.00	5,000.00	5,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	60,000.00		60,000.00	0.00
Staff Certification/Training	125.00	594.40	1,306.00	599.40	644.00	171.90	244.60	104.80	1,375.00	1,124.80	118.80	749.40	5,560.00		6,475.00	915.00
Drug Testing	0.00	0.00	0.00	0.00	360.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.40		1,200.00	849.60
Payroll Fee	125.00	172.57	172.57	172.57	113.98	113.98	113.97	113.43	145.83	170.23	141.23	170.78	1,762.53		2,072.00	279.47
Insurance	737.93	5,862.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,840.52		8,840.52	0.00
Printing	0.00	0.00	0.00	0.00	0.00	299.99	0.00	0.00	23.21	0.00	0.00	0.00	323.20		500.00	176.80
Audit	0.00	1,389.00	4,167.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,556.00		5,556.00	0.00
Trash Removal	704.88	700.52	605.86	866.37	725.27	832.08	1,017.08	945.54	183.15	486.39	266.07	701.67	7,325.28		7,325.28	0.00
Workman's Compensation	5,418.00	2,708.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,126.00		8,126.00	0.00
Building Maintenance	0.00	121.50	0.00	0.00	0.00	43.00	0.00	400.00	0.00	0.00	53,692.46	0.00	54,555.96		54,555.96	873.45
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	12,594.36	16,474.81	10,584.52	2,159.03	12,215.68	6,468.70	6,374.05	5,764.77	6,727.19	6,799.12	56,558.50	6,822.05	151,354.88	16.6%	156,038.20	4,683.32
SUPPLIES AND MATERIALS (240)																
Office Supplies	0.00	0.00	0.00	45.00	58.00	0.00	0.00	0.00	152.32	12.72	38.71	442.47	748.22		1,000.00	251.78
Household	0.00	969.79	439.28	45.00	0.00	15.00	517.29	104.00	0.00	1,351.71	864.64	4,487.30	8,728.52		8,728.52	0.00
Subtotal (240)	0.00	969.79	439.28	45.00	58.00	15.00	517.29	104.00	152.32	1,364.43	903.35	4,929.77	9,476.74	0.7%	9,728.52	750.76
EQUIPMENT (250) (Under \$5,000)																
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00
MISCELLANEOUS (260)																
Miscellaneous Expenses	0.00	0.00	245.00	10,356.45	27,280.35	11,500.24	0.00	0.00	0.00	615.93	0.00	0.00	50,000.00		50,000.00	0.00
Subtotal (260)	0.00	0.00	245.00	10,356.45	27,280.35	11,500.24	0.00	0.00	0.00	615.93	0.00	0.00	50,000.00	3.5%	50,000.00	0.00
UTILITIES (340)																
Power	2,100.00	2,100.00	2,490.63	2,490.63	2,200.00	1,442.17	1,274.23	1,407.12	1,360.21	1,526.30	2,505.30	1,276.79	22,132.78		29,890.00	7,757.22
Water	275.00	275.00	275.00	275.00	275.00	21.84	0.00	219.13	237.25	40.62	0.00	26.51	1,914.55		3,300.00	1,385.45
Telephone	691.00	691.00	1,981.00	1,981.67	1,991.00	618.66	628.67	629.50	967.51	838.53	614.68	634.94	9,375.18		13,100.00	3,724.82
Subtotal (340)	3,066.00	3,066.00	3,356.63	3,857.50	3,596.00	2,082.69	1,902.90	2,253.75	2,564.97	2,205.05	3,119.89	1,881.84	33,422.51	2.3%	46,290.00	12,867.49
CAPITAL OUTLAY (500) (Above \$5,000)																
Start-up Appliances	0.00	0.00	0.00	4,277.56	0.00	1,997.00	0.00	0.00	0.00	0.00	0.00	4,344.00	9,170.56		11,844.00	2,673.44
Subtotal (500)	0.00	0.00	0.00	4,277.56	0.00	1,997.00	0.00	0.00	0.00	0.00	0.00	4,344.00	9,170.56	0.7%	11,844.00	2,673.44
SUB-TOTAL	96,688.98	104,268.60	113,083.94	119,402.13	137,849.10	125,463.59	113,055.83	108,846.98	114,719.31	113,813.25	163,397.17	121,853.63	1,431,716.58	100.0%	1,475,667.11	43,950.53
DISALLOWED COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (.005%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (.01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	(75.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(25.00)	(100.00)		0.00	100.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
PAID FROM C120602596	(1,520.26)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,520.26)		0.00	1,520.26
GRAND TOTAL	95,168.72	104,193.60	113,083.94	119,402.13	137,849.10	125,463.59	113,055.83	108,846.98	114,719.31	113,813.25	163,397.17	121,853.63	1,430,096.32	100.0%	1,475,667.11	45,570.79

Expenditure Breakdown:	Contract Amount:	Amount Expended:	Balance:
C120602596 - 5101B151730MA102230 (Carry-Over FY14)	\$1,520.20	(\$1,520.20)	\$0.00
C150600050 - 5100A151730GA033230	\$868,991.04	(\$868,991.04)	\$0.00
C150600050 - 5100C151730GA011230	\$447,846.03	(\$415,274.62)	\$32,571.41
C150600050 - 5101B151730MA102230	\$155,830.04	(\$145,830.50)	\$12,999.54
Total Contract Amount:	\$1,475,667.11		\$45,570.95
(C150600050/C150600061)			Carry-Over to FY15

Service Provider:
Catholic Social Service
Non-Profit Organization

**FY 2015 Adult Day Care Services
Program Disclosure**

Administered by:
Division of Senior Citizens
Department of Public Health and Social Services

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

BARRIGADA HEIGHTS (NORTH)

DEDEDO (DEMENTIA)

INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
 LOCATION: Barrigada
 DATE OF INVENTORY: September 30, 2015

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
STAFF OFFICE BILI												
Magnifier Lamp/Hands Free Stand	1	Carron Optical	750668002198	\$ 4.80	DSC		20-May-11		X		100%	
Magnifier Lamp/Small	1	Carron Optical	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Relaxation Mask	2	Mind Fold	6112061234567	\$ 4.80	DSC		20-May-11		X		100%	
Tic Tac Toe game	1	Wooden Board	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Connect the Four	2	Milton Bradly	32244044304	\$ 4.80	DSC		20-May-11		X		100%	
Backgammon with Attache Case	1	Not Applicable	704551301134	\$ 4.80	DSC		20-May-11		X		100%	
Tic Tac Toe game (Foam)	1	Not Applicable	6086184950757	\$ 4.80	DSC		20-May-11		X		100%	
Red Rubber Kickball	1	Mikara Sports	80409004120	\$ 6.00	DSC		20-May-11		X		100%	
Rubber Stress Ball	2	Duro- Med.	41298081784	\$ 4.80	DSC		20-May-11		X		100%	
Jumbo Bingo Card	30	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Yellow)	6	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Red)	4	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11	X			100%	
Colored Jumbo Bingo Cards (Green)	2	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Colored Jumbo Bingo Cards (Blue)	4	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Foam Checker/Chess Board	1	Not Applicable	905065	\$ 5.80	DSC		20-May-11		X		100%	
Easy Read Cardboard Bingo Cards	10	Not Applicable	Not Applicable	\$ 14.80	DSC		20-May-11		X		100%	
Jumbo Wooden Dominoes	1	T.F.H.	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
Arthritis Myg, Plastic	2	Not Applicable	8204	\$ 4.80	DSC		20-May-11		X		100%	
Transparent Mug with Spout	1	Maddak Inc.	742645004417	\$ 4.80	DSC		20-May-11		X		100%	
Plates, 3 container plastic	5	Not Applicable	Not Applicable	\$ 4.80	DSC		20-May-11		X		100%	
8 oz. No spill cups, plastic	2	Darson A.D.L.	65292201436	\$ 3.80	DSC		20-May-11		X		100%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200064	\$ 3.80	DSC		20-May-11		X		100%	
Left Handed Fork-Confort grip	2	Darson A.D.L.	65292200057	\$ 3.80	DSC		20-May-11		X		100%	
Swiver-Type Fork	1	Darson A.D.L.	65292200057	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Fork	3	Rehabilitation division	81830	\$ 3.80	DSC		20-May-11		X		100%	
Weighted knife	5	Rehabilitation division	81820	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Soup Spoons	3	Rehabilitation division	81850	\$ 3.80	DSC		20-May-11		X		100%	
Weighted Teaspoon	5	Rehabilitation division	81840	\$ 3.80	DSC		20-May-11		X		100%	
Right Handed Fork-Confort grip	2	Darson A.D.L.	65292200088	\$ 3.80	DSC		20-May-11		X		100%	
Swevel type spoons	2	Darson A.D.L.	652922000163	\$ 3.80	DSC		20-May-11		X		100%	
Left handed spoons	2	Darson A.D.L.	65292200071	\$ 3.80	DSC		20-May-11		X		100%	

INVENTORY PREPARED BY: *Norbert Santos* 10-1-15 NORBERT SANTOS
 SIGNATURE AND DATE

ADC Worker
 POSITION TITLE

INVENTORY VERIFIED BY: *Doris Peters* 10-01-15 DORIS PETERS
 SIGNATURE AND DATE

ADC Supervisor
 POSITION TITLE

INVENTORY CERTIFIED BY: *Diana B. Calvo* MRS. DIANA B. CALVO
 SIGNATURE AND DATE

EXECUTIVE DIRECTOR
 POSITION TITLE

Jan

10-01-15

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)

DEDEDO (DEMENTIA)

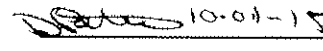
INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 30, 2015

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
KITCHEN												
Frigidaire	1	frigidaire/ffht2117ps4	4A43501627	\$558.45	purchased	program income	Oct 23-14	X			100%	
Electric Stove	1	GE/3B650SFT55	DD 263063Q	\$661.30	purchased	program income	23-Oct-14	X			100%	
Emerson-Microwave 1.1cubic Ft	1	MW 9T07B	05712684MD	\$100.00	DSC		2-Mar-12		X		100%	
WASHER DRYER												
Washer	1	HE	403 PNCY 23475	\$713.15	purchased	program income	Oct 23-14	X			100%	
Electric Dryer	1	Admiral/46754QT	M4307589T	\$329.80	purchased	program income	Oct 23-14	X			100%	
Handsanitizer/wall mount	3	Not Available	Not Available			Program Income	Mar. 2012		X			
BATHROOM												
Mop Bucket with ringer	2	Not available	Not Available	\$210.00		Program Income	1-Feb-09		X		100%	
4 TIER	1	N/A	N/A						X		100%	
TV												
DVD PLAYER	1	LG	503 TCNL 278759			Program Income	1-Mar-15		X		100%	
REMOTE	1		COV3T736202			Program Income	1-Mar-15		X		100%	

INVENTORY PREPARED BY:  10-1-15 NORBERT SANTOS
SIGNATURE AND DATE

ADC Worker
POSITION TITLE

INVENTORY VERIFIED BY:  10-01-15 DORIS PETERS
SIGNATURE AND DATE

ADC Supervisor
POSITION TITLE

INVENTORY CERTIFIED BY:  MRS. DIANA B. CALVO
SIGNATURE AND DATE

EXECUTIVE DIRECTOR
POSITION TITLE

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)

DEDEDO (DEMENTIA)

INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 04, 2015

PAGE 3 of 5

LOCATION (A) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
CONGREGATE AREA												
Complete set of aquarium	2	Not Available	Not Available	\$675.00		Program Income	22-Sep-08		X		100%	
Computer CPU	1	C2K	R3JRD-FJ3W-M4M8J			Program Income	10-Mar-08			X	100%	
Monitor w/ keyboard & mouse	1	Scepter	X9WG-NAGAV	\$1,900.00		Program Income	10-Mar-08			X	100%	
HP Laser Jet P1102 (Doris)	1	HP	VND3F35825	\$382.00		Program Income	1-Jul-14	X			100%	
OUT-SIDE PORCH												
Kenmore Gas Grill	1	16204	4101			DSC	4-Oct-13	X			100%	
COUNSELGR B119												

INVENTORY PREPARED BY: *Norbert Santos 10-1-15* NORBERT SANTOS

SIGNATURE AND DATE

ADC Worker

POSITION TITLE

INVENTORY VERIFIED BY: *Doris Peters 10-01-15* DORIS PETERS

SIGNATURE AND DATE

ADC Supervisor

POSITION TITLE

INVENTORY CERTIFIED BY: *Mrs. Diana B. Calvo* MRS. DIANA B. CALVO

SIGNATURE AND DATE

EXECUTIVE DIRECTOR

POSITION TITLE

RECEIVED
 2015 OCT 7 10 46 AM
 PROGRAMS

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

BARRIGADA HEIGHTS (NORTH)
 DEDEDO (DEMENTIA)
 INARAJAN (SOUTH)

PROGRAM NAME: Adult Day Care Program (N)
LOCATION: Barrigada
DATE OF INVENTORY REVIEW: September 04, 2015

LGH;

PAGE 4 of 5

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE D LEASED OR DONATED	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM	ACQUIRED DATE (f)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
WOMEN'S LIFE												
Plastic Standard trash can	4	Not available	Not available			Program Income			X	100%		
ISOLATION												
Honeywell Air Cleaner w/intelli ch Walker	2	Hepa-Filter 4070-2	D398045 5753000	\$293.96		Program Income	29-Aug-11		X	100%		
Breezy Ultra (Wheel Chair)?	4	102011103	Not Available		Donated	DSC	8/16/2012		X	100%		
Breezy Ultra (Wheel Chair)?	1	10201114	Not Available		Donated	DSC	8/16/2012		X	100%		
Breezy Ultra (Wheel Chair)?	1	10201111	Not Available		Donated	DSC	8/16/2012		X	100%		
BEDROOM												
Wheelchairs(1)Blue(1)Gray(1) Black	3	#247 / B-21507	1991000080		Donated	DSC	MAR.25.2013		X	100%		
KITCHEN												
Sphygmomanometer	1	Aneroid	Model 115 M	\$14.50	Donated	DSC	30-Jun-10	X		100%		
AED	1	Zoll AED Plus	X14d668559	\$1,900.99		Program Income	1-Nov-15	X		100%		
Stethoscope (black tubing)	1	Omron	Model 412 Btk	\$14.50	Donated	DSC	30-Jun-10	X		100%		

INVENTORY PREPARED BY:

Norbert Santos 10-1-15 NORBERT SANTOS
SIGNATURE AND DATE

ADC Worker
POSITION TITLE

INVENTORY VERIFIED BY:

Doris Peters 10-01-15 DORIS PETERS
SIGNATURE AND DATE

ADC Supervisor
POSITION TITLE

INVENTORY CERTIFIED BY:

Diana B. Calvo MRS. DIANA B. CALVO
SIGNATURE AND DATE

EXECUTIVE DIRECTOR
POSITION TITLE

FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

BARRIGADA HEIGHTS (NORTH) DEDEDO (DEMENTIA)

PROGRAM NAME: Adult Day Care Program (N)
 LOCATION: Barrigada
 DATE OF INTERVIEW: 09-30-15

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
								N	F	P		
STAFF B111												
Laser Jet(maria)	1	87111 / 42772	CN B9G 955YP	\$340.00		Lapse Fund	2/24/2015	X			100%	
Maruson UPS System ?	1	58725 / 00066	14336299536	\$165.00		Lapse Fund	2/24/2015	x			100%	
Maruson UPS System ?	1	58725 / 00066	14336299790	\$165.00		Lapse Fund	2/24/2015	x			100%	
HPV 221 Monitor (mouse/keyboard)(maria)	1	DO8S	6CM43619TD	\$215.00		Lapse Fund	2/24/2015	X			100%	
Mouse(together with monitor)(maria)	1	MS 11P				Lapse Fund	2/24/2015	x			100%	
Keyboard(together with monitor)(Doris)	1	KB212-B				Lapse Fund	2/24/2015	X			100%	
OTIPLX 3020(Tower)(Doris)	1	C7X7R22		\$1,095.00		Lapse Fund	2/24/2015	X			100%	
HPV 221 Monitor (mouse/keyboard) ?	1	HSTND-3811-1	6CM4292KAL	\$215.00		Lapse Fund	2/24/2015	X			100%	
Mouse(together with monitor) ?	1	MS 11P				Lapse Fund	2/24/2015	X			100%	
Keyboard(together with monitor) ?	1	KB212-B				Lapse Fund	2/24/2015	X			100%	
Del(Tower)(maria)	1	DO8S		\$1,095.00		Lapse Fund	2/24/2015	X			100%	
Recliner	3	2816	Rem 7838 Recliner	\$516.00		Program Income	3/18/2015	x			100%	

INVENTORY PREPARED BY: *Norbert Santos* 10-1-15 NORBERT SANTOS
 SIGNATURE AND DATE

ADC Worker
 POSITION TITLE

INVENTORY VERIFIED BY: *Doris Peters* 10-01-15 DORIS PETERS
 SIGNATURE AND DATE

ADC Supervisor
 POSITION TITLE

INVENTORY CERTIFIED BY: *Diana B. Calvo* MRS. DIANA B. CALVO
 SIGNATURE AND DATE

EXECUTIVE DIRECTOR
 POSITION TITLE

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**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

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2015 OCT -7 PM 4:52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
LOBBY RM # 101													
6/10/2011	Black Wooden Table	1			\$538.00	Purchased	Program Income	Guma Gineflie Center	X			100%	
INTAKE RM #102													
February, 2005	5 Tier Wooden Bookshelve	2				Purchased	Program Income	Guma Gineflie Center	X			100%	
	Metal File Cabinet 4 Tier	2				Purchased	Program Income	Guma Gineflie Center	X			100%	
	Office Desk	1				Donated		Guma Gineflie Center	X			100%	
	Folding Chairs	2				Purchased	Program Income	Guma Gineflie Center	X			100%	
	Wooden Chair (Blue)	1				Purchased	Program Income	Guma Gineflie Center	X			100%	
February, 2011	GTA Meridian Digital Centrex Service	1				Purchased	Program Income	Guma Gineflie Center	X			100%	
September, 2014	HP Desktop Computer	1	HP	C867R22		Purchased	Program Funds	Guma Gineflie Center	X			100%	
September, 2014	HP Printer	1	HP 71212	CNG9BPAG3F		Purchased	Program Funds	Guma Gineflie Center	X			100%	
CONTINUATION SHEET FOR INTAKE ROOM #102 ON PAGE 2!													
SCREENING ROOM #103													
October, 2000	2 Door Metal Cabinet With Lock	3				Purchased	Program Income	Guma Gineflie Center	X			100%	
	Wooden Folding Table	1				Purchased	Program Income	Guma Gineflie Center	X			100%	
	Gray Foldable Table 3 Foot	2				Purchased	Program Income	Guma Gineflie Center	X			100%	
October, 2005	5 Tier Metal Shelf	4				Purchased	Program Income	Guma Gineflie Center	X			100%	
STORAGE ROOM #104	None												
SEMI-PRIVATE ROOM #105													
	Brown Coach	1				Purchased	Program Income	Guma Gineflie Center	X			100%	

INVENTORY PREPARED BY Derek T. Torres 9/25/15
SIGNATURE AND DATE

N.A. supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Perez 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: Stephanie M. Combs for
SIGNATURE AND DATE

Diana B. Calvo Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE

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-DPH&IS-

2015 OCT -7 PM 4:52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
CONTINUATION SHEET FOR: INTAKE ROOM #102													
	File Cabinet 2 Tier	1				Donated		Guma Gineflie Center		X		100%	
	Sylvania 13" TV/VHS Combo	1				Purchased	Program Income	Guma Gineflie Center	X			50%	
	27" Television	1	Sharp	S/N 782726		Purchased	Program Income	Guma Gineflie Center	X			100%	
	Overhead Projector Screen	1				Purchased	Program Income	Guma Gineflie Center	X			75%	
	Overhead Projector	1	1700 Series	S/N 170148263		Purchased	Program Income	Guma Gineflie Center	X			100%	
November, 2014	Power Point Projector	1				Purchased	Program Income	Guma Gineflie Center	X			100%	
July, 2015	Paper Shredder	1				Purchased	Program Income	Guma Gineflie Center	X			100%	

INVENTORY PREPARED BY Derek Taiter 9/25/15
SIGNATURE AND DATE

N.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Poo 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: John A. Camacho Jr
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

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2015 OCT -7 PM 4: 52

DIVISION OF
SENIOR CITIZENS

Page 3 of 12

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, N F P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
PRIVATE ROOM #106													
	Staff Metal Locker (18)	1				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
	Wooden Table	1				Purchased	Program Income	Guma Ginefli e Center		X		100%	
	Wooden Shelf 4 Tier	1				Purchased	Program Income	Guma Ginefli e Center			X	100%	
	Leather Coach	1				Purchased	Program Income	Guma Ginefli e Center			X	75%	
	Metal Folding Chairs	4				Purchased	Program Funds	Guma Ginefli e Center		X		75%	
BEDROOM #107													
February, 2005	Single Bed/Wood Headboard	5				Purchased	Program Funds	Guma Ginefli e Center		X		As Needed	
	5 Drawer Wooden Drawer	2				Purchased	Program Funds	Guma Ginefli e Center		X		As Needed	
	Wheelchairs	7				Purchased	Donated	Guma Ginefli e Center		X		As Needed	
September, 2014	Washing Machine	1	Whirlpool			Purchased	Program Income	Guma Ginefli e Center	X				
September, 2014	Range	1	Hot Point			Purchased	Program Income	Guma Ginefli e Center	X				
RESTROOM #108													
October, 2000	5 Tier Black Metal Shelf	1				Purchased	Program Funds	Guma Ginefli e Center		X		100%	
	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli e Center		X		100%	
	Soap Dispenser	1				Purchased	Program Income	Guma Ginefli e Center		X		100%	
BEDROOM #109													
	Plastic Shelf (Black) 4 Tier	3				Purchased	Program Income	Guma Ginefli e Center		X		100%	
	Plastic Shelf (Grey) 4 Tier	1				Purchased	Program Income	Guma Ginefli e Center		X		100%	
	Plastic Shelf (Black) 5 Tier	2				Purchased	Program Income	Guma Ginefli e Center		X		100%	
	Plastic Shelf (Black) 4 Tier	1				Purchased	Program Income	Guma Ginefli e Center		X		100%	

INVENTORY PREPARED BY *Derek Taty 9/29/15*
SIGNATURE AND DATE

W.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: *Julie M. Proeg 9/29/15*
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: *Stu James*
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

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2015 OCT -7 PM 4: 52

Page 4 of 12

DIVISION OF
SERVICES

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, Used, Repaired)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
BEDROOM #109													
October, 2000	Floor Buffer/Cleaner	1				Purchased	Program Funds	Guma Ginefli'e Center	X			75%	
BEDROOM #110													
February, 2005	Wooden Drawer 5 Tier	6				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
September, 2012	Plastic Shelf Grey 4 Tier	5				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Metal Shelf Grey 4 Tier	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Metal Shelf Grey 3 Tier	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
BATHROOM #111													
February, 2005	Metal Shelf 5 Tier	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser Wall Mount	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
SEMI PRIVATE ROOM #112													
	Single Bed W/Headboard	2				Purchased	Program Funds	Guma Ginefli'e Center		X		50%	
	Wooden Drawer 5 Tier	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Night Stand	3				Purchased	Program Funds	Guma Ginefli'e Center		X		50%	
BEDROOM #113													
	White Plastic Chairs	10				Purchased	Donated	Guma Ginefli'e Center		X		100%	
	Metal Foldable Chairs	7				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
BATHROOM #114													
February, 2005	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY Donk Taly 9/29/15
SIGNATURE AND DATE

N.A Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Proas 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: Stefano Domato
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

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PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
MECHANIC ROOM #115													
June, 2015	15 Ton Air-Conditioner	1				Purchased	Program Funds	Guma Ginefli' e Center	X			100%	
	Water Heater	1				Purchased	Program Funds	Guma Ginefli' e Center	X			100%	
JANITOR STORAGE #116													
	Plastic Shelf 2 Tier	1				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
PUBLIC BATHROOM #117													
	Paper Towel Dispenser Wall Mount	1				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	Soap Dispenser Wall Mount	1				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
ACTIVITY ROOM #118													
	Metal Foldable Chairs Grey	16				Purchased	Program Funds	Guma Ginefli' e Center		X		100%	
	White Plastic Foldable Tables 6Ft	2				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	White Plastic Foldable Tables 8Ft	2				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	Wooden Single Drawer	1				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
DINING ROOM #119													
	5 Piece Pub Dining Table	3				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	7 Piece Dining Table	3				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	Metal Lockers	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
LIVING ROOM #120													
	Leather Sofa	2				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	Leather Sofa Love Seat	2				Purchased	Program Income	Guma Ginefli' e Center		X		100%	
	TV Stand 60 Inches	1				Purchased	Program Income	Guma Ginefli' e Center		X		100%	

INVENTORY PREPARED BY

Donk T. J. 9/29/15

SIGNATURE AND DATE

N.A. supervisor

POSITION TITLE

INVENTORY VERIFIED BY:

Julie M. Pares 9/29/15

SIGNATURE AND DATE

Program Manager

POSITION TITLE

INVENTORY CERTIFIED BY:

Stephen A. Camacho f

SIGNATURE AND DATE

Executive Director

POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

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SENIOR CITIZENS

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
LIVING ROOM #120													
	Wooden Side Chairs Blue	10				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Side Chairs Red	6				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Flat Screen TV	1	Sony	40170128		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	DVD Player	1	Toshiba			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Symphonic VHS Player	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	3 CD Changer Home Stereo	1	Philips			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
WORKER'S STATION \$121													
	Metal File Cabinet 5 Tier	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Mini Wooden Desk Drawer 3 Tier	1				Donated	Donated	Guma Ginefli' e Center	X			100%	
	Computer	1	Acer	ETLA82017820		Purchased	Program Income	Guma Ginefli' e Center	X			50%	
	HP Laser Jet Printer	1	HP	17127FN		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Digital Phone System	1	GTA			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
KITCHEN #122													
	Microwave Oven	1	Oster			Purchased	Program Funds	Guma Ginefli' e Center	X			100%	
	Refrigerator	1	Maytag			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Range	1	Magic Chef			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Water Dispenser	1	Hot Line			Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Paper Towel Dispenser Wall Mount	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Soap Dispenser Wall Mount	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	

INVENTORY PREPARED BY: Derek T. T. 9/29/15
SIGNATURE AND DATE

M.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Perez 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: John Camacho
SIGNATURE AND DATE

Executive Director
POSITION TITLE

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E**

RECEIVED
-DPH&SS-

2015 OCT -7 PM 4:52

DIVISION OF
SENIOR CITIZENS

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
LAUNDRY ROOM #201													
	Dryer	1	Kenmore	4747087		Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	Washer	1	Kenmore	4432391		Purchased	Program Income	Guma Ginefli'e Center	X			100%	
BEAUTY/BARBER SHOP #202													
	Swivel Beauty Shop Chair Red	1				Purchased	Program Funds	Guma Ginefli'e Center	X			25%	
EXAM ROOM #203													
	Hospital Bed	1				Purchased	Program Funds	Guma Ginefli'e Center	X			100%	
	Wooden Office Table	1				Purchased	Program Funds	Guma Ginefli'e Center	X			100%	
	Mini Refrigerator	1	Haier			Purchased	Program Income	Guma Ginefli'e Center	X			100%	
	AED Plus Machine	1	Zoll	X140668796		Purchased	Program Funds	Guma Ginefli'e Center	X				
	Portable Oxygen Tank W/Caddy	1				Purchased	Program Income	Guma Ginefli'e Center	X				
	Portable Oxygen Tank	2				Donated			X				

INVENTORY PREPARED BY: *Derek T. [Signature]* 9/25/15
SIGNATURE AND DATE

N.A. supervisor
POSITION TITLE

INVENTORY VERIFIED BY: *Julio M. Perez* 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: *[Signature]*
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

RECEIVED
-DPHARS-

2015 OCT -7 PM 4: 52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, F, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
LOBBY RM # 301													
October, 2000	4 Tier Wooden Shelf	1				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
	Console Table	1				Purchased	Program Income	Guma Ginefli e Center	X			100%	
	Wooden Chair	1				Purchased	Program Income	Guma Ginefli e Center	X			100%	
ROOM #302 Arts/Craft													
October, 2000	White Wooden Dining Table	2				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
	White Wooden Dining Chairs	12				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
MECHANIC ROOM #303													
	Water Blaster	1				Purchased	Program Income	Guma Ginefli e Center	X			50%	
PUBLIC RESTROOM #304													
February, 2011	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli e Center	X			100%	
	Soap Dipenser/Wall Type	1				Purchased	Program Income	Guma Ginefli e Center	X			100%	
JANITOR STORAGE RM #305													
October, 2005	Mop Bucket W/Wringer	2				Purchased	Program Income	Guma Ginefli e Center	X			100%	
	3 Tier Plastic Shelf	1				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
STAFF LOUNGE ROOM #306													
	Wooden Table	1				Purchased	Program Funds	Guma Ginefli e Center	X			100%	
	Wooden Chair With Arm Rest	2				Purchased	Program Income	Guma Ginefli e Center	X			100%	
	Wooden Bookshelf 5 Tier	2				Purchased	Program Income	Guma Ginefli e Center	X			100%	
	Wooden Bookshelf 4 Tier	1				Purchased	Program Income	Guma Ginefli e Center	X			100%	

INVENTORY PREPARED BY: Derek Taylor 9/29/15
SIGNATURE AND DATE

N.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Perez 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: [Signature]
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

RECEIVED
-DPH-2015

2015 OCT -7 PM 4: 52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, N F P)	% OF PROGRAM USE (j)	COMMENTS
CONTINUATION: ROOM #306											
	Wooden Shelf 3 Tier	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
	Folding Chair	2				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
BATHROOM #307											
February, 2011	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
STORAGE ROOM #308											
October, 2000	4 Tier Plastic Shelf	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
BEDROOM #309											
October, 2000	Mechanical Hospital Bed	2				Purchased	Program Funds	Guma Ginefli' e Center	X	100%	
	Wooden Shelf	3				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
October, 2010	Side Chair With Arms	2				Purchased	Program Funds	Guma Ginefli' e Center	X	100%	
	3 Tier Metal Cart	1				Purchased	Program Funds	Guma Ginefli' e Center	X	100%	
	Staff Locker 18 Drawer	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
BATHROOM #310											
February, 2011	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X	100%	
STORAGE ROOM #311											
February, 2005	Shop Vac Floor Cleaner	1				Purchased	Program Funds	Guma Ginefli' e Center	X	50%	

INVENTORY PREPARED BY *Derek T. J. 9/29/15*
SIGNATURE AND DATE

N. A. Superior
POSITION TITLE

INVENTORY VERIFIED BY: *Julie M. Perez 9/29/15*
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: *Stefano D. Camacho*
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

RECEIVED
-DPH&SS-

2015 OCT -7 PM 4:52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
STORAGE ROOM #311													
	Folding Table	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Vacuum Cleaner	1	Hoover			Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Folding Chair	1				Purchased	Program Funds	Guma Ginefli'e Center					
BEDROOM #312													
February, 2005	5 Tier Wood Shelf	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Single Bed With Wood Frame	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Wooden Chair Yellow	4				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Folding Table White	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
LOCKER ROOM #313													
October, 2000	Wheelchair Scale	1				Purchased	Program Funds	Guma Ginefli'e Center		X		50%	
STORAGE ROOM #314													
	Holiday Decorations in Plastic Containers	5											
PUBLIC RESTROOM #315													
June, 2011	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
ADMINISTRATIVE ROOM #316													
October, 2000	5 Drawer Metal Cabinet/Lock (High)	2				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	2 Drawer Low Metal Cabinet	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *Donk Tait 9/27/15*
SIGNATURE AND DATE

N.A. Superintendent
POSITION TITLE

INVENTORY VERIFIED BY: *Johi M. Pore 9/29/15*
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: *John Blamacko*
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

RECEIVED
-DPH&SS-

2015 OCT -7 PM 4: 52

PROGRAM NAME: Adult Day Care Services
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h)	CONDITION (i) (New, Used, Repaired)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
CONTINUATION: ROOM #316													
September, 2014	Computer	1	Dell 0085	130135-15		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	Folding Chairs	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February, 2005	5 Tier Wooden Bookshelve	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	3 Fold Wooden Divider	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Chair	1				Donated		Guma Ginefli'e Center		X		100%	
	HP Laser Fax/Scanner/Copier	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
LIVING ROOM #316													
October, 2000	Television	1	Sony			Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	VHS DVD	1	Magnavox	2037024		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February, 2011	Radio W Speakers	1	H-817DT	909038098		Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
February, 2005	Wooden Console Table/TV Stand	1				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	4 Tier Wooden Bookshelf	2				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	3 Seater Sofa Green	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	2 Seater Sofa Green	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Single Leather Side Chair	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
	Metal Locker For Staff	1				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
DINING ROOM #318													
	Metal Locker For Manamko's	3				Purchased	Program Income	Guma Ginefli'e Center		X		100%	
October, 2000	White Dining Table	4				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	
	White Dining Chairs	10				Purchased	Program Funds	Guma Ginefli'e Center		X		100%	

INVENTORY PREPARED BY: *Debra Tait 9/29/15*
SIGNATURE AND DATE

N.A. Supervisor
POSITION TITLE

INVENTORY VERIFIED BY: *Julie M. Perez 9/29/15*
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: *Stephan Comacho*
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE

CATHOLIC SOCIAL SERVICE - GUMA GINEFLI'E

RECEIVED
-DPW/PS-

2015 OCT -7 PM 4: 53

PROGRAM NAME: Adult Day Care Service
LOCATION: Dededo, Guam
DATE OF INVENTORY REVIEW: September 28, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR	PURCHASED/ LEASED WITH	LOCATION (h) ZENS	CONDITION (i) (New, N F P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
KITCHEN ROOM #319													
February, 2011	Refrigerator	1	Amana	3833149		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Refrigerator	1	Whirlpool	4773597		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Hot/Cold Water Dispenser	1	Glacier Bay	218326		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Paper Towel Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Soap Dispenser/Wall Type	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Range	1	Whirlpool	W15190198A		Purchased	Program Income	Guma Ginefli' e Center	X			50%	
	Microwave Oven	1	Proctor Silex	PS051208J02913		Purchased	Program Income	Guma Ginefli' e Center	X			50%	
	Rolling Metal Cart 2 Tier	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
WORKER'S STATION #320													
October, 2000	Computer	1	Acer	AL-1716F		Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Computer Printer	1	HP	MO21861		Purchased	Program Funds	Guma Ginefli' e Center	X			100%	
February, 2005	Wooden Corner Table	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	
	Side Table	2				Purchased	Program Funds	Guma Ginefli' e Center	X			100%	
	Computer Table	1				Donated		Guma Ginefli' e Center	X			100%	
	Wooden Stools	4				Purchased	Program Income	Guma Ginefli' e Center	X			75%	
	Metal Filing Cabinet 5 Tier	1				Purchased	Program Income	Guma Ginefli' e Center	X			100%	

INVENTORY PREPARED BY: Derek T. T. 9/25/15
SIGNATURE AND DATE

N/A supervisor
POSITION TITLE

INVENTORY VERIFIED BY: Julie M. Puez 9/29/15
SIGNATURE AND DATE

Program Manager
POSITION TITLE

INVENTORY CERTIFIED BY: Margaret A. Camacho
SIGNATURE AND DATE

Executive Director
POSITION TITLE

FY-2014 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

BARRIGADA HEIGHTS (NORTH)

DEDEDO (DEMENTIA)

x INARAJAN (SOUTH)

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-DRIVING-
PAGE 1 of 3
2015 OCT -7 PM 4:56
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PROGRAM NAME: Adult Day Care Program (S)
LOCATION: Inarajan
DATE OF INVENTORY REVIEW: September 30, 2015

LOCATION(a) AND ITEM DESCRIPTION (b)	QTY	MAKE/MODE L (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	ACQUIRED DATE (h)	CONDITION (i) (New, Fair, Poor)	% OF PROGRA M USE (j)	COMMENTS
KITCHEN										
Electric Range	1	GE	229C4644P004	\$519.00	CSS	CSS	4/1/2015			
1.6cu ft Microwave	1	Magic Chef	41930500406	\$149.00	CSS	CSS	4/1/2015	NEW	100%	
4 ft. Range cord	1	not available	not available	\$23.96	CSS	CSS	4/1/2015	NEW	100%	
30" Range Hood	1	Nutone	RL6200-H-C	\$54.98	CSS	CSS	11/1/2015	NEW	100%	
Kitchen Faucet	1	not available	not available	\$37.99	CSS	CSS	11/1/2015	NEW	100%	
Refrigerator	1	Whirlpool	VS43996305	\$1,149.00	CSS	CSS	4/1/2015	NEW	100%	
CONGREGATE AREA										
Hot and Cold Water Dispenser	1	Home Basix	14012245	\$138.00	CSS	CSS	1/1/2015	NEW	100%	
Electric Fan	4	Kenmore	12732600310	\$25.00	CSS	CSS	11/1/2014	FAIR	100%	PROVIDED BY CSS
Chairs	15	Blue	not available		CSS	CSS	11/1/2014	FAIR	100%	CSS/ ADC NORTH
Monitor(Supvsr)	1	Acer	MMLXTAA0025010C1538500	\$700.00	DSC	DSC	Dec-15	NEW	100%	
Hard drive/Tower (Supvsr)	1	Dell	62FJ322							
Keyboard (Supvsr)	1	Dell	CN-06VWX-71616-48T-MUX-A00							
Mouse (Supvsr)	1	Dell	CN-011D3V-73826-48L-02HO							
Printer(Supvsr)	1	HP	CNBRR86295	\$80.00	CSS	CSS	Nov-15	FAIR	100%	CSS
Desk (Supvsr)	1	not available	not available		CSS	CSS	Nov-15	FAIR	100%	PROVIDED BY CSS
OFFICE										
2 Drawer Cabinet	1	HDN	not available	\$100.00	CSS	CSS	Nov-15	FAIR	100%	PROVIDED BY CSS
Vtech Cordless Phone Set	1	Vtech	UY900870819	\$43.99	CSS	CSS	Nov-15	NEW	100%	
Hard drive/Tower (PM)	1	Dell	4YFJ322	\$700.00	DSC	DSC	1-Feb-15	NEW	100%	
Mouse (PM)	1	Dell	CN-011D3V-73826-48L02H7							
Monitor(PM)	1	Dell	MMLXTAA0025010C1518500							
Back-up Battery (PM)	1	Micro-ups	221Z05308971	\$50.00				POOR	0%	INOPERABLE / NOT CHARGING
HP Printer(PM)	1	LaserJetPRO	CNB8GBS747	\$170.00	CSS	CSS	1-Feb-15	NEW	100%	CSS
Desk (PM)	1	not available	not available		CSS	CSS	Nov-15	FAIR	100%	PROVIDED BY CSS
INSIDE STORAGE										
Single Bed	2	not available	not available	\$150.00	CSS	CSS	Nov-15	FAIR	5%	CSS/ADC NORTH
Black wheelchair	2	Invacare9000SL	not available	\$200.00	DSC		Nov-15	FAIR	20%	
BACK STORAGE										
Metal 2 door standing storage cabinet	1	not available	not available	\$200.00	CSS	CSS	Nov-15	FAIR	100%	PROVIDED BY CSS
Bucket with wringer	1	not available	not available	\$60.00	CSS	CSS	Jan-15	NEW	100%	
TV ROOM										
4 Drawer Cabinet	1	HDN	not available	\$150.00	CSS	CSS	Nov-15	FAIR	20%	PROVIDED BY CSS/UNABLE TO LOCK

INVENTORY PREPARED BY:

Vilma Mesa

SIGNATURE AND DATE

NA Supervisor

POSITION TITLE

INVENTORY VERIFIED BY:

Patty Cruz

SIGNATURE AND DATE

Program Manager

POSITION TITLE

INVENTORY CERTIFIED BY:

MRS. DIANA B. CALVO

SIGNATURE AND DATE

EXECUTIVE DIRECTOR

POSITION TITLE

Service Provider:
Catholic Social Service
Non-Profit Organization

**FY 2015 Case Management Services
Program Disclosure**

Administered by:
Division of Senior Citizens
Department of Public Health and Social Services

CASE MANAGEMENT SERVICES
2015 Year-To-Date Program Expenditures

In compliance with Public Law 32-181, Chapter XBL, Section 7, the aforementioned is a full disclosure of all expenditures of funds for the Case Management Services Program for Fiscal Year 2016.

[Signature]
Teresa L. Adams
Catholic Social Services

11/12/15
Date

[Signature]
David B. Collins, Executive Director
Catholic Social Services

11/12/15
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures	\$52,471.24
Total Contract Award (Encumbrances)	\$647,343.63
Remaining Balance	\$17,883.74

	October	November	December	January	February	March	April	May	June	July	August	September	YTD FY2015	% of Tot	Original Amount	Available Balance
Salaries	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	1,825.78	21,909.36		21,909.36	0.00
FICA Taxes	136.67	136.67	136.67	136.67	136.67	136.67	136.67	136.67	136.67	136.67	136.67	136.67	1,626.04		1,626.04	0.03
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	1,962.45	23,535.40		23,535.40	0.00
Administration Operations	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	1,758.15	21,097.80		21,097.80	0.00
Administration Sub	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	3,720.60	44,633.20	7.1%	44,633.20	0.00
PERSONNEL & BENEFITS (110111)																
Salaries	32,073.00	32,714.25	31,014.25	28,437.98	27,833.03	27,883.25	28,486.75	28,353.03	28,855.50	27,833.03	23,361.00	34,735.65	331,642.75		332,440.00	35,757.24
FICA Taxes	2,448.77	2,120.14	2,072.66	2,072.26	2,068.57	2,087.59	1,961.18	2,015.96	2,203.58	2,128.25	1,787.14	1,893.05	25,370.58		27,736.58	2,366.00
Health & Welfare Benefits	11,078.12	9,579.95	10,096.18	10,212.81	9,304.75	9,274.14	8,659.35	8,540.46	10,082.16	10,786.08	9,008.46	9,575.04	117,230.28		128,424.26	11,193.97
Health & Welfare FICA	847.62	752.78	817.77	781.33	711.72	709.52	665.24	684.00	771.30	823.92	681.26	722.58	8,988.16		9,884.36	896.20
Operations Sub	46,369.51	45,148.83	44,808.85	42,306.27	39,717.31	38,568.29	37,223.92	37,862.44	41,842.97	41,542.99	34,796.45	36,986.30	481,221.86		482,331.27	1,109.41
Subtotal (110111)	50,123.11	48,817.43	48,822.87	46,222.87	44,841.31	43,884.30	41,718.54	41,205.17	42,884.48	42,688.38	34,900.88	40,628.38	527,903.80	85.8%	536,914.55	1,006.75
TRAVEL (220)																
Local Travel	1,498.38	0.00	2,425.48	0.00	1,365.20	1,253.96	1,232.54	1,252.84	2,211.80	7,128.98	1,522.84	1,636.42	15,086.24		17,203.20	1,906.96
Sub Total (220)	1,498.38	0.00	2,425.48	0.00	1,365.20	1,253.96	1,232.54	1,252.84	2,211.80	7,128.98	1,522.84	1,636.42	15,086.24	2.0%	17,203.20	1,906.96
CONTRACTUAL (230)																
Equipment Maintenance	0.00	0.00	0.00	244.26	0.00	0.00	0.00	0.00	236.24	19.50	0.00	0.00	600.00		500.00	0.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	2,238.00	26,856.00		28,058.00	1,202.00
Staff Certification/Training	89.60	0.00	55.40	0.00	0.00	1,659.80	0.00	0.00	176.00	0.00	59.40	1,594.80	4,000.00		4,000.00	2,456.70
Drug Testing	0.00	0.00	0.00	118.00	0.00	0.00	79.20	0.00	0.00	0.00	217.80	0.00	500.00		500.00	342.20
Printing Fee	74.67	74.67	74.67	74.67	74.67	66.14	64.21	65.06	65.06	65.06	67.59	796.47	896.00		896.00	100.53
Insurance	250.00	1,290.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00		1,500.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355.02	0.00	0.00	2,980.00	3,335.02		5,000.00	2,664.98
Auto	0.00	1,069.00	1,059.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,117.00		2,117.00	0.00
Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Worker's Compensation	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00		2,000.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (230)	4,842.77	4,621.47	3,493.87	3,675.17	2,312.47	1,472.94	734.14	2,238.90	2,884.32	2,494.14	2,322.84	5,374.99	36,238.98	5.2%	44,668.96	1,962.91
Office Supplies	0.00	376.58	87.37	85.32	0.00	0.00	0.00	0.00	291.36	194.24	1,687.82	10,837.61	13,444.25		13,444.25	0.00
Postage/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,787.68	2,787.68		2,787.68	0.00
Subtotal (240)	0.00	376.58	87.37	85.32	0.00	0.00	0.00	0.00	291.36	194.24	1,687.82	13,725.29	16,231.93	2.4%	16,231.93	0.00
IRREVERSIBLE CASE MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (250)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (260)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (270)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Power	816.00	816.00	816.00	816.00	816.00	816.00	816.00	572.56	816.00	677.26	584.74	1,157.30	9,451.96		9,700.80	248.84
Water	100.00	100.00	100.00	100.00	100.00	100.00	100.00	8.61	100.00	35.42	101.83	851.83	1,206.80		1,206.80	348.51
Telephone/Internet	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	283.41	38.58	0.00	4,467.92		4,856.09	1,008.01
Subtotal (280)	1,379.00	1,379.00	1,379.00	1,379.00	1,379.00	1,379.00	1,379.00	1,044.17	1,379.00	956.18	624.24	1,189.24	14,777.82	2.2%	16,536.00	1,758.17
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (300)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (310)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (320)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (330)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (340)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (350)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (360)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (370)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (380)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (390)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (400)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (410)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (420)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (430)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (440)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (450)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (460)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (470)	0.00	0.00	0.00	0.00												

**FY- 2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Mangement Services
 LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
 DATE OF INVENTORY REVIEW: 9/24/2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
10/1/14	Desktop Computer	1	Dell	52G9x12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Adelina Garrido	x			100%	
	*24" Monitor	1	HP	6CM4292KMH	\$ 215.00	Purchased	Program Lapse fund	CMS-Adelina Garrido	x			100%	
	*Keyboard	1	Dell	CN04G481716164TOKAEA00	Exclusive	Purchased	Program Lapse fund	CMS-Adelina Garrido	x			100%	
	*Mouse	1	Dell	CN011D3V7158134F11GR	Exclusive	Purchased	Program Lapse fund	CMS-Adelina Garrido	x			100%	
10/1/14	Desktop Computer	1	Dell	52G8X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Patty Blas	x			100%	
	*24" Monitor	1	HP	6CM4292KCH	\$ 215.00	Purchased	Program Lapse fund	CMS-Patty Blas	x			100%	
	*Keyboard	1	Dell	CN04G481716144TOLK3A00	Exclusive	Purchased	Program Lapse fund	CMS-Patty Blas	x			100%	
	*Mouse	1	Dell	CN011D3V715814490A48	Exclusive	Purchased	Program Lapse fund	CMS-Patty Blas	x			100%	
10/1/14	Desktop Computer	1	Dell	52F8X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Norma Bulatao	x			100%	
	*24" Monitor	1	HP	6CM4292KMJ	\$ 215.00	Purchased	Program Lapse fund	CMS-Norma Bulatao	x			100%	
	*Keyboard	1	Dell	CN04G481716164470L08A00	Exclusive	Purchased	Program Lapse fund	CMS-Norma Bulatao	x			100%	
	*Mouse	1	Dell	CN011D3V73826447072M	Exclusive	Purchased	Program Lapse fund	CMS-Norma Bulatao	x			100%	
10/1/14	Desktop Computer	1	Dell	5247X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Zillafaith Tahabong	x			100%	
	*24" Monitor	1	HP	6CM4292K5V	\$ 215.00	Purchased	Program Lapse fund	CMS-Zillafaith Tahabong	x			100%	
	*Keyboard	1	Dell	CN04G4817161644TOKFPA00	Exclusive	Purchased	Program Lapse fund	CMS-Zillafaith Tahabong	x			100%	
	*Mouse	1	Dell	CN011D3V7158134F1CIT	Exclusive	Purchased	Program Lapse fund	CMS-Zillafaith Tahabong	x			100%	
10/1/14	Desktop Computer	1	Dell	5279X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Benalyn Naputi	x			100%	
	*24" Monitor	1	HP	6CM4292KCH	\$ 215.00	Purchased	Program Lapse fund	CMS-Benalyn Naputi	x			100%	
	*Keyboard	1	Dell	CN04G4817161644TO69BA00	Exclusive	Purchased	Program Lapse fund	CMS-Benalyn Naputi	x			100%	
	*Mouse	1	Dell	CN011D3V73826447OEMM	Exclusive	Purchased	Program Lapse fund	CMS-Benalyn Naputi	x			100%	
10/1/14	Desktop Computer	1	Dell	CG89Y12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Joy Gabriel	x			100%	
	*24" Monitor	1	HP	6CM4292K3Q	\$ 215.00	Purchased	Program Lapse fund	CMS-Joy Gabriel	x			100%	DSC 2015 - CMS

**FY- 2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY REVIEW: 9/24/2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	*Keyboard	1	Dell	CN04G4817161645DOAIFA00	Exclusive	Purchased	Program Lapse fund	CMS-Joy Gabriel	x			100%	
	*Mouse	1	Dell	CN011D3V7382641N049Q	Exclusive	Purchased	Program Lapse fund	CMS-Joy Gabriel	x			100%	
10/1/14	Desktop Computer	1	Dell	2Y13Y12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Ronalyn Magan	x			100%	
	*24" Monitor	1	HP	6CM4292KFR	\$ 215.00	Purchased	Program Lapse fund	CMS-Ronalyn Magan	x			100%	
	*Keyboard	1	Dell	CN04G4817161645DOA52A0	Exclusive	Purchased	Program Lapse fund	CMS-Ronalyn Magan	x			100%	
	*Mouse	1	Dell	CN011D3V7382641O02DJ	Exclusive	Purchased	Program Lapse fund	CMS-Ronalyn Magan	x			100%	
10/1/14	Desktop Computer	1	Dell	2Y52Y12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Robert Igalsemal	x			100%	
	*24" Monitor	1	HP	6CM4361CHK	\$ 215.00	Purchased	Program Lapse fund	CMS-Robert Igalsemal	x			100%	
	*Keyboard	1	Dell	CN04G481761645DOAC4A00	Exclusive	Purchased	Program Lapse fund	CMS-Robert Igalsemal	x			100%	
	*Mouse	1	Dell	CN011D3V73826447076U	Exclusive	Purchased	Program Lapse fund	CMS-Robert Igalsemal	x			100%	
10/1/14	Desktop Computer	1	Dell	2Y80Y12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Joanna Naputi	x			100%	
	*24" Monitor	1	HP	6CM43619TF	\$ 215.00	Purchased	Program Lapse fund	CMS-Joanna Naputi	x			100%	
	*Keyboard	1	Dell	CN04G481716145D017NA00	Exclusive	Purchased	Program Lapse fund	CMS-Joanna Naputi	x			100%	
	*Mouse	1	Dell	CN011D3V7382643ROBTZ	Exclusive	Purchased	Program Lapse fund	CMS-Joanna Naputi	x			100%	
10/1/14	Desktop Computer	1	Dell	5269X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Evangeline Escuadra	x			100%	
	*24" Monitor	1	HP	6CM4292KFT	\$ 215.00	Purchased	Program Lapse fund	CMS-Evangeline Escuadra	x			100%	
	*Keyboard	1	Dell	CN04G4817161644TOJNQA0	Exclusive	Purchased	Program Lapse fund	CMS-Evangeline Escuadra	x			100%	
	*Mouse	1	Dell	CN011D3V71581433OGHH	Exclusive	Purchased	Program Lapse fund	CMS-Evangeline Escuadra	x			100%	
10/1/14	Desktop Computer	1	Dell	52C9X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Kyung Byun	x			100%	
	*24" Monitor	1	HP	6CM4292K5Y	\$ 215.00	Purchased	Program Lapse fund	CMS-Kyung Byun	x			100%	
	*Keyboard	1	Dell	CN04G4817161644TOKFKA0	Exclusive	Purchased	Program Lapse fund	CMS-Kyung Byun	x			100%	
	*Mouse	1	Dell	CB011D3V71581449OA32	Exclusive	Purchased	Program Lapse fund	CMS-Kyung Byun	x			100%	

**FY- 2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Mangement Services
 LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
 DATE OF INVENTORY REVIEW: 9/24/2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
10/1/14	Desktop Computer	1	Dell	5278X12	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Jenna Liwanag	x			100%	
	*24" Monitor	1	HP	6CM4292KGQ	\$ 215.00	Purchased	Program Lapse fund	CMS-Jenna Liwanag	x			100%	
	*Keyboard	1	Dell	CN04G4817161644TOLKFA0	Exclusive	Purchased	Program Lapse fund	CMS-Jenna Liwanag	x			100%	
	*Mouse	1	Dell	CN011D3V7382643Q0098	Exclusive	Purchased	Program Lapse fund	CMS-Jenna Liwanag	x			100%	
1/23/15	CPU-CSSCMS13	1	Vostro CPU	CXDB8V1	\$ 1,044.78	Purchased	Program Lapse fund	CMS-ICP Entry Use		x		100%	
	19" Monitor	1	Asus	C7LMQS080593	Exclusive	Purchased	Program Lapse fund	CMS-ICP Entry Use		x		100%	
	*Keyboard	1	Dell	CN05P02F715812610LLWA0	Exclusive	Purchased	Program Lapse fund	CMS-ICP Entry Use		x		100%	
	*Mouse	1	Dell	CN09RRC74475126704ZV	Exclusive	Purchased	Program Lapse fund	CMS-ICP Entry Use		x		100%	
2/25/15	Desktop Computer	1	Dell Intel	C6B1RR22	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Assistant Program Manager	x			100%	
	*24" Monitor	1	HP	6CM4292L1P	\$ 215.00	Purchased	Program Lapse fund	CMS-Assistant Program Manager	x			100%	
	*Keyboard	1	Dell	CNODJ4547158147COEBQAO	Exclusive	Purchased	Program Lapse fund	CMS-Assistant Program Manager	x			100%	
	*Mouse	1	Dell	CN09RRC748729481039L	Exclusive	Purchased	Program Lapse fund	CMS-Assistant Program Manager	x			100%	
2/26/15	Desktop Computer	1	Dell Intel	C839R22	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Ziola King	x			100%	
	*24" Monitor	1	HP	6CM4292L92	\$ 215.00	Purchased	Program Lapse fund	CMS-Ziola King	x			100%	
	*Keyboard	1	Dell	CNODJ54547158147COEAFAD	Exclusive	Purchased	Program Lapse fund	CMS-Ziola King	x			100%	
	*Mouse	1	Dell	CN09RRC48729481039H	Exclusive	Purchased	Program Lapse fund	CMS-Ziola King	x			100%	
2/26/15	Desktop Computer	1	Dell Intel	C8OBR22	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Father Joel Delos Reyes	x			100%	
	*24" Monitor	1	HP	6CM4292KFV	\$ 215.00	Purchased	Program Lapse fund	CMS-Father Joel Delos Reyes	x			100%	
	*Keyboard	1	Dell	CN ODJ4547158147BOADYAD	Exclusive	Purchased	Program Lapse fund	CMS-Father Joel Delos Reyes	x			100%	
	*Mouse	1	Dell	CN 09RRC748729481039F	Exclusive	Purchased	Program Lapse fund	CMS-Father Joel Delos Reyes	x			100%	
2/26/15	Desktop Computer	1	Dell Intel	C7R2R22	\$ 1,095.00	Purchased	Program Lapse fund	CMS-Program Manager	x			100%	
	*24" Monitor	1	Acer	41600102943	\$ 215.00	Purchased	Program Lapse fund	CMS-Program Manager	x			100%	

**FY- 2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Case Mangement Services
LOCATION: 234 US ARMY JUAN C FEJERAN STREEET, BARRIGADA GUA
DATE OF INVENTORY REVIEW: 9/24/2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
	*Keyboard	1	Dell	CN ODJ4547158147BOADZA	Exclusive	Purchased	Program Lapse fund	CMS-Program Manager	x			100%	
	*Mouse	1	Dell	CN09RRC748729481039P	Exclusive	Purchased	Program Lapse fund	CMS-Program Manager	x			100%	
1/30/15	P1173 SVGA DLP Projector		Asus	MRJH51100A446002B08400	\$ 498.00	Purchased	Program Lapse fund	CMS	x			100%	
1/21/15	Touchscreen Laptop	1	HP Pavillon	HDY28001010	\$ 998.75	Purchased	Program Lapse fund	CMS	x			100%	
3/10/15	Multi Laser-Printer	1	Brother	U63088A4N656312	\$ 540.00	Purchased	Purchased with Progra	CMS	x			100%	
8/1/12	Multi Laser-Priner	1	Brother	U63088G2N177093	\$ 665.00	Purchased	Purchased with Progra	CMS	x			100%	
*****	*****	*****	*****	*****	*****	*****	*****	*****	***	***	***	*****	*****

SIGNATURE & DATE *[Signature]* 9-30-15
INVENTORY PREPARED BY

Program Aide
POSITION TITLE

SIGNATURE & DATE *[Signature]* 09-30-15
INVENTORY VERIFIED BY

Acting Assistant Program Manager
POSITION TITLE

SIGNATURE & DATE *[Signature]*
INVENTORY CERTIFIED BY

Executive Director
POSITION TITLE

Service Provider:
Catholic Social Service
Non-Profit Organization

**FY 2015 Emergency Receiving Home
Program Disclosure**

Administered by:
Division of Senior Citizens
Department of Public Health and Social Services

EMERGENCY RECEIVING HOME
2015 Year-To-Date Program Expenditures

In compliance with Public Law 32-181, Chapter XII, Section 7, the information is a full disclosure of all expenditures of funds for the Emergency Receiving Home for Fiscal Year 2015.

[Signature]
Teresa Torres, Accountant
Catholic Social Service

11/12/15
Date

[Signature]
Diana M. Calvo, Executive Director
Catholic Social Service

11/12/15
Date

% of Monthly Job Fiscal Year	17
Monthly Average of Expenditures	\$74,539.23
Total Contract Award Expenditures	\$847,888.51
Remaining Balance	\$13,427.34

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Job	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	1,897.89	22,773.28		22,773.28	0.00
FICA Taxes	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	157.20	1,898.40		1,898.40	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	2,054.89	24,671.68		24,671.68	0.00
Administration Operations	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	1,322.50	15,870.00		15,870.00	0.00
Administration Sub	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	3,377.39	40,541.68	0.0%	40,541.68	0.00
PERSONNEL & BENEFITS (110111)																
Salaries	17,897.89	18,028.89	18,028.89	17,897.89	18,028.89	17,897.89	18,028.89	18,028.89	17,897.89	18,028.89	18,028.89	18,028.89	206,424.81		206,424.81	14,157.79
FICA Taxes	1,309.47	1,304.46	1,304.46	1,374.41	1,304.46	1,374.41	1,304.46	1,304.46	1,304.46	1,304.46	1,304.46	1,304.46	15,870.00		15,870.00	1,081.36
Health & Welfare Benefits	7,899.95	7,879.28	7,879.28	7,782.72	7,879.28	7,782.72	7,879.28	7,879.28	7,879.28	7,879.28	7,879.28	7,879.28	88,940.74		88,940.74	6,850.18
Health & Welfare FICA	509.88	505.88	505.88	505.42	505.88	505.42	505.88	505.88	505.88	505.88	505.88	505.88	5,870.14		5,870.14	395.00
Holiday Pay (11 Month)	0.00	1,054.00	200.00	224.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,078.00		3,078.00	2,346.50
Active FICA Pay	0.00	148.91	28.74	17.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	371.69		371.69	174.83
Operations Sub	27,545.33	29,777.37	28,810.54	27,879.89	28,164.89	27,743.89	27,842.95	28,681.81	28,408.44	27,842.71	27,842.71	27,842.71	313,550.52		313,550.52	24,102.23
Subtotal (110111)	30,822.92	31,154.78	32,207.81	31,337.88	31,299.27	31,068.88	31,329.28	31,329.28	31,299.28	31,329.28	31,329.28	31,329.28	363,648.51	07.0%	363,648.51	22,791.13
Sub Total (200)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
CONTRACTUAL (200)																
Equipment Maintenance	0.00	0.00	0.00	229.88	333.88	353.00	333.88	726.83	149.27	353.89	0.00	0.00	2,573.25		4,286.88	1,872.43
Lease - Van	1,818.00	833.00	803.00	861.00	1,876.00	833.00	833.00	833.00	833.00	833.00	833.00	798.00	11,156.00		11,156.00	0.00
Building Rent	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,700.00		1,700.00	0.00
Training	10.00	70.00	70.00	0.00	150.00	70.00	250.00	30.00	220.00	30.00	30.00	30.00	1,500.00		2,000.00	740.00
Payroll Fee	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00		600.00	0.00
Printing Forms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Fuel	0.00	150.00	150.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	1,700.00		1,700.00	0.00
Food	0.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	1,700.00		1,700.00	0.00
Travel	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00		1,000.00	0.00
Workers' Compensation	212.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00		2,000.00	0.00
Building Maintenance	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00		2,000.00	0.00
Lease/Equipment	0.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,000.00		3,000.00	0.00
Internet Services	0.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,000.00		3,000.00	0.00
Telephone	0.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,000.00		3,000.00	0.00
Subtotal (200)	1,760.58	1,303.41	1,270.74	1,303.41	1,313.88	1,270.74	1,313.88	1,313.88	1,270.74	1,313.88	1,313.88	1,313.88	14,240.37	0.0%	14,240.37	0.00
SUPPLIES AND MATERIALS (200)																
Office Supplies	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00		250.00	0.00
Household Supplies	875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.00		875.00	0.00
Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Fuel	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00		300.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (200)	1,425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,425.00		1,425.00	0.00
Other																
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (200)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Power																
Power	812.71	1,141.58	824.00	838.88	849.00	757.84	889.89	1,149.51	1,075.43	773.99	1,204.86	243.29	14,900.99		18,888.98	4,000.00
Water	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	800.00		800.00	0.00
Telephone/Fax	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,500.00		1,500.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (200)	1,042.71	1,471.58	1,054.00	1,068.88	1,079.00	967.84	1,119.89	1,379.51	1,305.43	903.99	1,384.86	263.29	17,780.99		22,688.98	4,908.99
Sub-TOTAL																
Sub-TOTAL	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	444,071.21	00.0%	444,071.21	32,627.34
SMALL BUSINESS COSTS																
IMPOSED PENALTY (00%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (01%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WITHHELD/OWING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
GRAND TOTAL	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	37,225.76	444,071.21	00.0%	444,071.21	32,627.34

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**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
 CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Emergency Receiving Home (ERH)
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: September 29, 2015

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ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2011	Microwave oven	1	Magic Chef	227933900487	?	Purchased	DSC	ERH		X		100%	
2005	Gas barbecue station with wheels	1	Sunshine CM 4000	Not seen on 08/09/2013 as per Act.PM (dmg)	289	Purchased	DSC	ERH	X			100%	Cost-U-Less
2005	Hot & cold water dispenser	2	Royal Sovereign RWDC-28LS	I-not working	189.99	Purchased	DSC	ERH		X		100%	Cost-U-Less Needs Survey
2005	Vacuum Upright	1	Hoover U5154-900	Not seen on 9/29/15	180	Purchased	DSC	ERH		X		100%	New Emporium (not working)
2005	3-Twin size wooden (bed frame) with 3 mattress)	3	Lynden		169	Purchased	DSC	ERH		X		100%	Town House
2005	5 Drawer Dresser	6	Tucker	Knobs damaged	350	Purchased	DSC	ERH		X		100%	Town House
2005	Nightstand	4	Tucker	I-damaged	99	Purchased	DSC	ERH		X		100%	Town House (4 missing)
2005	Entertainment center	1	Mission		369	Purchased	DSC	ERH		X		100%	Town House
2005	Electric range	1	Admiral #AER-1110	Frnt R. Burner dmg.	299	Purchased	DSC	ERH			X	100%	Town House Needs Survey
2005	Console table	1	Genesis		129	Purchased	DSC	ERH		X		100%	Town House
2005	Bath & shower chair	2	30400-04		69.10	Purchased	DSC	ERH		X		100%	Isla Home Infusions
2005	Over bed tables	4	IC-6418		185	Purchased	DSC	ERH		X		100%	Isla Home Infusions
2005	Trash cans small	20	Brown		3.69	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Alarm clock	10	Sentry CL 939	C2020YC (7 left)	8.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Steam & dry iron	1	Black & Decker F363		19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	5-Speed hand mixer	1	Rival MX650W		19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	Dial Weight Scale	1	Health-O-Meter HAB117-01	Not working	69.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	16-Speed blender	1	Oster 6643-900		39.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	12-Cup coffee maker	1	Proctor-Silex 46801		24.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	10-Cup rice cooker	1	Sanyo EC-510	Replaced-by donation	69.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	16 pc. Baking set with measuring cups	1	Progressive PBS-16		14.39	Purchased	DSC	ERH		X		100%	Ace
2005	10" Spatula	1	Rubbermaid 1901-97		1.69	Purchased	DSC	ERH		X		100%	Ace
2005	Can/bottle opener	1	Ekco 08540	Damaged-DISPOSED	1.39	Purchased	DSC	ERH		X		100%	Ace
2005	Roll table cloth vinyl	28 yd.	Lace Wreath	Not seen on 9/29/15	6.99	Purchased	DSC	ERH		X		100%	Ace
2005	Dish rack drainer	1	Rubbermaid 6008		9.95	Purchased	DSC	ERH		X		100%	Ace
2005	Electric can opener	1	Proctor-Silex 75210	C2020YC	19.95	Purchased	DSC	ERH		X		100%	New Emporium
2005	Cooking timer	1	Lux & Sunbeam	Not seen on 9/29/15	8.95	Purchased	DSC	ERH		X		100%	Ace
2005	Storage containers 40 gal.	2	Rubbermaid	Not seen 08/09/2013	21.89	Purchased	DSC	ERH		X		100%	Ace

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**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
 CATHOLIC SOCIAL SERVICE**

PROGRAM NAME: Emergency Receiving Home (ERH)
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: September 29, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Kitchen utensil organizer	1	Copco		8.49	Purchased	DSC	ERH		X		100%	Ace
2005	Bed pans	12	Vollrath		1.09	Purchased	DSC	ERH		X		100%	Med Pharm
2005	Utility shelf storage	1	VL430		16.07	Purchased	DSC	ERH		X		100%	Bensons
2005	Toilet bowl brushes	3	CNJ509001	Damage disposed	1.95	Purchased	DSC	ERH		X		100%	Sunny Cash & Carry
2005	Clock large face	1	Advance 8006	Not seen 8/09/13	2.81	Purchased	DSC	ERH		X		100%	Bensons
2005	Ironing Board	1	Homz		19.99	Purchased	DSC	ERH		X		100%	Bensons
2005	Garden tool organizer	1	8ft. Galvanized steel	Not seen 8/09/13	11.55	Purchased	DSC	ERH		X		100%	Ace
2005	Small gardening tools	1	Ace 7115587	Not seen 8/09/13	18.29	Purchased	DSC	ERH		X		100%	Ace
2005	Water can plastic	1	Duraco AW21 CBLT	Not seen 9/29/15	4.89	Purchased	DSC	ERH		X		100%	Ace
2005	Wet & dry vacuum	1	Shop Vac 3150		49.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Iron	1	Toastmaster 3302		10.99	Purchased	DSC	ERH		X		100%	Ace
2005	Shovel round point	1	Falcon 73630		8.99	Purchased	DSC	ERH		X		100%	Bensons
2005	Barbeque tools 3 pc.	1	Keenall KA449	Not seen 08/19/13	7.27	Purchased	DSC	ERH		X		100%	Bensons
2005	Garden Hose	2	Swan CG3475		24.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Garden gloves	4	Jersey 'N More 7791		2.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Rake	1	Union Tools 64582		9.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Buckets	2	Sterilite 1121		3.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Broom	2	Quickie 745		6.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Rice dispenser 22l.b.	1	Aroma ARD-125		49.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Trash cans 32 gal. with lid	3	Contico 3220tpny		15.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Folding chairs	18	Cosco 14-885		23.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Can opener manual ergonomic	1	Trudeau		9.95	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Standard cooking set 7 pc.	1	Metro 18/10	Not seen 9/29/15	24.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Tongs heavy-duty utility 4 pc. set	6	Polar Ware T1900H		12.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Dish set service for 4 16 pc.	3	Gibson Stoneware		11.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	All purpose utility cart	1	18304		59.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Hand Towels 6/pk	5	16"x 27"	Not seen 9/29/2015	8.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Kitchen Towels	6	Printed Velour		2.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Kitchen Set Towel Potholder	2	RN22195		4.99	Purchased	DSC	ERH		X		100%	Cost-U-Less
2005	Laundry Basket	3	Sterelife 1215		6.99	Purchased	DSC	ERH		X		100%	Cost-U-Less

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**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
 CATHOLIC SOCIAL SERVICE**

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PROGRAM NAME: Emergency Receiving Home (ERH)
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: September 29, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2005	Hamper with lid	3	Sterelite		8.99	Purchased	DSC	ERH		X		100%	Cost -U- Less
2005	Shower Curtain 70"x 72"	5	9003		5.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Bath Mats non skid	4	Classic # 48	Not seen 9/29/2015	4.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Rags	1			11.99	Purchased	DSC	ERH		X		100%	Cost-U- Less
2005	Hammer	1	Olympia 16	Not seen	5.99	Purchased	DSC	ERH		X		100%	Cost- U- Less
2005	Vinyl mattress covers 80" x 36" x 6	30	Graco 3862-1		6.99	Purchased	DSC	ERH		X		100%	Med-Pham
2005	Manual crank hospital bed with 3 mattress.	3	Invacare	RM. #12&3	1100	Purchased	DSC	ERH		X		100%	Health Care Specialties
2005	32" Flat screen TV	1	Sony 32FS320	SO/4017028-8	899	Purchased	DSC	ERH		X		100%	Micropac
2005	7 pc. Dinette set	2	Mocha		501	Purchased	DSC	ERH		X		100%	Town House
2005	11 pc. Living room set	1	Morocco	1 end table -damage	3931	Purchased	DSC	ERH			X	100%	Town House
2005	Office desk	2	Genesis		574	Purchased	DSC	ERH		X		100%	Town House
10/06/2009	Refrigerator	1	GE	HS200748		Purchased		ERH	X			100%	
2005	Counter high table with 8 chairs	1	Home elegance		1099	Purchased	DSC	ERH		X		100%	Town House
1/1/2003	CPU & Monitor Microsoft Windows XP		QEM	0043-491-472-120		Purchased	Program Funds	ERH		X		100%	Not working
1/1/2003	Printer	1	Epson Stylus C2	EJSY095960-Not working		Purchased	Program Funds	ERH		X		100%	Not working
3/19/2004	CPU Celeron 2.4 GHz	1	128K 400MHZ BOX	Not seen		Purchased	Program Funds	ERH		X		100%	Not working
3/31/2004	Camera	1	Nikon F55D-35mm SLR			Purchased	Program Funds	ERH		X		100%	
9/29/2005	Canon Image Class	1	MF5770	K1.W0286		Purchased	Program Funds	ERH			x	100%	
6/6/11	Electronic battleship game	1				Donated	DSC	ERH		X		100 %	
6/6/11	Checker set, wood	1		Not seen on 9/29/15		Donated	DSC	ERH		X		100 %	
6/6/11	Rubber Stress ball, red	2		Not seen on 9/29/15		Donated	DSC	ERH		X		100 %	
6/6/11	Plates, 3 compartment, plastic	2				Donated	DSC	ERH		X		100 %	
6/6/11	8 oz no-spill cups, plastic	2				Donated	DSC	ERH		X		100 %	
6/6/11	Transparent mug with sprout	1		Not seen on 9/29/15		Donated	DSC	ERH		X		100 %	
6/6/11	Right handed fork—comfort grip	2				Donated	DSC	ERH		X		100 %	

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6/6/11	Left handed fork—comfort grip	2		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Weighted fork	2		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Weighted knife	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Relaxation mask	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Exercise mat, foldable	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Arthritis mug	2		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Weighted soup spoon	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Weighted tea spoon	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Left handed spoons	2				Donated	DSC	ERH	X		100 %
6/6/11	Right handed spoons	2				Donated	DSC	ERH	X		100 %
6/6/11	Swivel-type spoons	2		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
6/6/11	Swivel-type knife	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
7/26/13	Lift with gurney	1		Not seen on 9/29/15		Donated	DSC	ERH	X		100 %
9/9/15	Clean up kit	10				Donated	DSC	ERH	X		100 %
9/9/15	Comfort kit	20				Donated	DSC	ERH	X		100 %
9/9/15	Tarp	4				Donated	DSC	ERH	X		100 %
9/9/15	Double Burner	3				Donated	DSC	ERH	X		100 %
9/9/15	Single Burner	6				Donated	DSC	ERH	X		100 %
9/9/15	Flash light	24				Donated	DSC	ERH	X		100 %
9/9/15	Blanket	20				Donated	DSC	ERH	X		100 %

12-09-2014	GE Electric Stove 4 Burner	1	Electric Range	JB250DFWW-ELECRANGE		\$519.00	Program Funds	ERH	XX		100 %	Home Depot Pick-up by Ray Aromin ERH PM
1-16-15	Water Dispencer	1	Glacier Bay	Serial no. 04140713175		\$147.00	CSS Funds	ERH	xx		100%	Cost U Less
04-21-15	Ladder 300 Lbs	1	12ft. FG step pia	Serial no. 1710-442101		297	Contract funds	ERH	x		100	Home Depot

INVENTORY PREPARED BY: Ray Aromin
RAY A. AROMIN 09/29/2015

PROGRAM MANAGER

INVENTORY VERIFIED BY: Vasiasa Takeshi
VASIASA TAKESHI 09/29/2015

SHELTER WORKER

SIGNATURE AND DATE

POSITION TITLE

INVENTORY CERTIFIED BY: Diana B. Salvo
DIANA B. SALVO 09/29/2015

EXECUTIVE DIRECTOR, CSS




**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY OVER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

AROMIN
RECEIVED
[Signature]
 #1700
SEP 30 2015

PROGRAM NAME: Emergency Receiving Home (ERH)
LOCATION: 108 N. Comm. Charfauros Ct. Agat, Guam
DATE OF INVENTORY REVIEW: September 25, 2015

PAGE 01 of 05

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL ©	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/ LEASED OR DONATED (f)	PURCHASED/ LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2014	Nissan Quest 2015	1	Nissan		933.00/monthly	Leased	Program Funds	ERH	x			100%	3 year lease 11/17/14 to 11/17/17

INVENTORY PREPARED BY:	 RAY A. AROMIN 09/29/15 _____ SIGNATURE AND DATE	Program Manager _____ POSITION TITLE
INVENTORY VERIFIED BY:	 YASUHIRO TAKESHI 09/29/15 _____ SIGNATURE AND DATE	Shelter Worker _____ POSITION TITLE
INVENTORY CERTIFIED BY:	 DIANA B. CALVO 9/29/15 _____ SIGNATURE AND DATE	Executive Director, CSS _____ POSITION TITLE

Service Provider:
Catholic Social Service
Non-Profit Organization

**FY 2015 In-Home Services
Program Disclosure**

Administered by:
Division of Senior Citizens
Department of Public Health and Social Services

In compliance with Public Law 32-181, Chapter XII, Section 7, the information in this full disclosure of all expenditures of funds for the In-House Services Program for Fiscal Year 2015.

[Signature]
Teresa Torres, Accountant
Catholic Social Services

11/12/15
Date

[Signature]
Diana B. Clark, Executive Director
Catholic Social Services

11/12/15
Date

No. of Months into Fiscal Year	12
Monthly Average of Expenditures:	\$107,868.27
Total Contract Award (Encumbrance):	\$1,329,278.99
Remaining Balance:	\$34,857.38
Total Contract Award - Negotiated	\$1,329,278.99
Balance Over:	\$0.00

	October	November	December	January	February	March	April	May	June	July	August	September	YTD TOTAL	% of Tot	Budget Amount	Available Balance
ADMINISTRATION																
Salaries	2,218.86	2,295.85	2,219.45	2,272.83	2,273.53	2,273.83	2,273.53	2,273.53	2,273.53	2,273.53	2,273.53	2,273.53	26,993.56		26,993.56	0.00
FICA Taxes	192.09	192.09	192.85	192.43	192.43	192.43	192.43	192.43	192.43	192.43	192.43	192.43	2,326.01		2,326.01	0.00
Health & Welfare Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Administration Personnel Total	2,702.96	2,780.96	2,702.96	2,864.96	2,864.96	2,864.96	2,864.96	2,864.96	2,864.96	2,864.96	2,864.96	2,864.96	30,323.57		30,323.57	0.00
Administration Operations	1,997.35	1,997.35	1,997.35	2,804.54	2,804.54	2,804.54	2,804.54	2,804.54	2,804.54	2,804.54	2,804.54	2,804.54	28,437.91		28,437.91	3.94
Administration Sub	4,699.85	4,699.85	4,699.85	5,609.50	5,609.50	5,609.50	5,609.50	5,609.50	5,609.50	5,609.50	5,609.50	5,609.50	58,761.48	5.4%	58,761.48	0.84
PERSONNEL & BENEFITS (11R111)																
Salaries	52,745.79	47,086.27	53,774.59	56,826.29	59,483.02	64,527.38	68,956.88	67,824.98	65,571.52	63,818.08	65,227.87	68,220.48	728,149.14		758,619.50	32,466.36
FICA Taxes	4,032.33	3,882.07	4,113.08	4,348.89	4,548.89	4,857.81	5,042.65	4,913.70	4,618.12	4,481.82	4,589.82	5,218.84	50,545.73		50,034.17	2,484.44
Health & Welfare Benefits	20,351.30	18,045.70	25,982.50	21,843.88	22,846.88	24,542.10	25,123.02	23,669.30	24,808.10	24,808.10	24,808.10	25,808.50	270,500.10		286,729.48	13,133.88
Health & Welfare FICA	1,557.51	1,280.45	1,878.74	1,678.74	1,678.74	1,678.74	1,678.74	1,678.74	1,678.74	1,678.74	1,678.74	1,678.74	21,158.98		21,158.98	1,004.71
Operations Sub	79,687.03	70,314.29	82,638.84	84,477.80	88,566.43	95,551.03	99,800.32	97,026.24	94,776.32	92,706.66	97,295.13	101,286.66	1,079,154.65		1,091,614.32	12,004.87
Subtotal (11R111)	81,380.12	74,814.27	84,756.88	90,599.23	94,511.78	102,022.37	104,222.12	99,859.19	103,581.56	100,000.32	102,917.40	107,372.24	1,146,111.33	88.7%	1,180,775.44	12,004.11
TRAVEL (22)																
Local Travel	3,416.52	0.00	6,182.85	0.00	4,105.30	4,715.81	4,558.12	4,495.36	4,754.56	4,473.16	4,974.44	5,134.84	46,755.84		30,488.00	3,712.36
Sub Total (22)	3,416.52	0.00	6,182.85	0.00	4,105.30	4,715.81	4,558.12	4,495.36	4,754.56	4,473.16	4,974.44	5,134.84	46,755.84	3.6%	30,488.00	3,712.36
CONTRACTUAL (23)																
Equipment Maintenance	86.46	0.00	187.32	0.00	216.22	114.28	0.00	0.00	0.00	0.00	0.00	0.00	614.28		614.28	0.00
Lease Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Building Rent	2,364.00	2,364.00	2,364.00	0.00	4,728.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	2,364.00	28,368.00		28,368.00	0.00
Staff Certification/Training	569.40	75.20	258.80	0.00	2,819.60	265.40	265.40	561.10	908.00	1,828.20	39.65	1,083.00	7,282.80		6,719.00	1,427.20
Drug Testing	0.00	0.00	0.00	217.80	16.80	30.80	0.00	0.00	0.00	0.00	0.00	0.00	277.20		1,005.00	1,227.80
Payroll Fee	163.33	163.33	163.33	213.11	40.75	89.37	88.30	165.62	104.52	104.52	104.52	90.11	1,539.64		2,488.20	677.96
Insurance	540.50	2,467.31	0.00	754.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,272.12		4,272.12	0.00
Printing	0.00	0.00	205.00	0.00	0.00	1,505.00	0.00	0.00	40.40	0.00	0.00	0.00	1,851.00		1,842.86	11.85
Audit	0.00	1,488.00	1,487.00	0.00	680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,655.00		3,655.00	0.00
Track Personnel	0.00	0.00	0.00	0.00	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Workman's Compensation	2,500.00	0.00	0.00	0.00	893.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,393.00		4,302.00	0.00
Client Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Subtotal (23)	7,081.78	6,991.64	4,757.25	476.91	8,308.21	4,891.08	3,859.38	2,740.77	3,284.62	4,896.12	2,568.12	3,337.71	52,138.44	4.6%	35,875.25	1,344.91
SUPPLIES AND MATERIALS (24)																
Office Supplies	0.00	81.12	87.27	0.00	1,508.62	448.48	0.00	0.00	550.17	6.63	0.00	4,838.80	7,812.71		7,812.71	0.00
Household Supplies/Uniforms	0.00	0.00	0.00	1,520.84	947.88	5,225.36	768.30	59.80	0.00	1,849.25	16,289.78	16,289.78	27,858.89		27,858.89	0.00
Subtotal (24)	0.00	81.12	87.27	1,520.84	1,873.21	5,674.78	768.30	59.80	550.17	4.12	1,849.25	23,228.58	35,681.60	2.7%	25,684.78	0.00
EQUIPMENT (25) (under \$5,000)																
Office Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,479.00	4,479.00		4,479.00	0.00
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,026.00	1,026.00		1,026.00	0.00
Subtotal (25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,505.00	5,505.00	0.4%	5,505.00	0.00
MISCELLANEOUS (26)																
Subtotal (26)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
UTILITIES (28)																
Power	741.00	740.00	741.00	1,517.11	226.03	410.30	803.67	606.88	780.18	844.09	879.18	884.99	8,437.26		10,994.25	2,436.86
Water	106.33	108.23	106.33	100.00	108.00	100.00	71.42	7.74	106.00	94.84	8.46	87.12	1,306.00		1,306.00	426.73
Telephone	175.00	175.00	175.00	175.00	108.33	175.00	175.00	175.00	175.00	175.00	175.00	175.00	2,833.33		4,200.00	1,366.67
Cable/Time Installation Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		595.00	595.00
Subtotal (28)	1,022.33	1,023.23	1,022.33	1,792.11	1,242.36	685.30	798.89	792.89	1,062.16	912.93	862.91	1,047.91	12,267.99	4.8%	16,334.25	4,732.26
PERSONNEL CONTRACTS																
Personnel Contract/Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,867.00	1,524.95	4,391.95		4,448.95	56.00
Subtotal (15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,867.00	1,524.95	4,391.95	6.7%	4,448.95	56.00
SUB-TOTAL	94,081.32	81,732.79	95,516.70	94,942.84	110,820.84	117,689.84	122,984.81	107,728.31	113,384.37	116,257.65	118,912.88	121,278.99	1,306,807.80		1,329,278.99	23,789.79
DISALLOWED COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (.50%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
IMPOSED PENALTY (.81%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
ADMINISTRATIVE PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WITHHOLDING PENALTY 10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
C15060006	16,726.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,726.88		16,726.88	0.00
GRAND TOTAL	84,378.46	82,008.84	95,516.70	94,942.84	110,820.84	117,689.84	122,984.81	107,728.31	113,384.37	116,257.65	118,912.88	121,278.99	1,290,080.91	98.8%	1,329,278.99	24,857.38

Expenditure Breakdown:	Contract Amount:	Amount Expended:	Balance:
C15060006 - 5100151730MA102230 (Carry Over FY14)	\$10,720.84	(\$10,720.84)	\$0.00
C15060006 - 5100151730GA002230	\$92,268.15	(\$92,268.15)	\$0.00
C15060006 - 5101B151730MA102230	\$97,873.14	(\$97,873.14)	\$0.00
C15060006 - 5100151730GA011230	\$278,839.94	(\$243,982.56)	

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

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REVISED OCTOBER 20, 2015

PAGE 1 of 3

PROGRAM NAME: IN-HOME SERVICES
LOCATION: 2nd Floor Catholic Social Service Bldg.
DATE OF INVENTORY REVIEW: Sept 17, 2015

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASE D LEASED OR DONATED (f)	PURCHASED / LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
9/30/2005	printer	1	Hp laser jet 1320	CNLJX71054	\$514.75	Purchased	Program Funds	In-Home	x			100%	
9/28/2007	Computer System	1	Dual Core P4	7G628301216	\$1,431.75	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC
9/28/2007	Computer System	1	Dual Core P4	7G628202904	\$1,431.75	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC
9/28/2007	Printer	1	HP Laser jet 1020	N/A	\$299.95	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC
9/30/2008	Computer system	1	Asus Phenom	94LMIZOO8536	\$1,080.28	Purchased	Program Funds	In-Home	x			100%	
11/13/2008	Uniforms	60 pcs	N/A	N/A	\$3,278.00	Purchased	Program Funds	In-Home	x			100%	Uniform Distributed
9/24/2009	Digital Camera	1	Olympus Stylus 550	N/A	\$284.95	Purchased	Program Funds	In-Home	x			100%	received 3/12/2010
9/27/2010	Printer	1	HP Laser Jet M1212nf	CIND8B9P19C	\$369.00	Purchased	Program Funds	In-Home	x			100%	received 5/16/2011
9/27/2010	Digital Voice Recorder	1	Sony Digital Voice Recorder	ICDBX800	\$89.95	Purchased	Program Funds	In-Home	x			100%	Received on 5/3/2011
5/31/2012	Cordless caller 3 Handsets	1	Uniden Phone	DI760-3	\$49.99	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC
9/16/2012	Shredder	1	Swingline Stack & Shredder	EX100-07	\$499.10	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC
9/16/2012	Manual Binding Machine C340	1	CombBind C340	PH7709000 WJ03367P	\$699.00	Purchased	Program Funds	In-Home	x			100%	Received 4/25/2013
10/5/2012	HP ProBook Laptop	1	HP ProBook 528655	CNU2081JH8	\$834.95	Purchased	Program Funds	In-Home	x			100%	Received 10/23/12
1/30/2013	12" Swingline Classic Cut Pro Guillotine	1	9118	P121511 Patent # D409651	\$67.46	Purchased	Program Funds	In-Home	x			100%	Received 2/6/2013
8/21/2013	Acer computer system	1	Acer 20"	3390651142	\$999.00	Purchased	Program Funds	In-Home	x			100%	Received 08/21/2014
9/22/2013	Printer	1	Konica Minolta	AOHF012024816	\$489.75	Purchased	Program Funds	In-Home			x	0%	To be surveyed to DSC

INVENTORY PREPARED BY: *Sara Toves* 10/20/15 Nurse Assistant Supervisor
SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY: *Mary E.C. Camacho* 10/20/15 Program Manager
SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY: *Diana B. Calvo* 10/21/2015 Executive Director
SIGNATURE AND DATE POSITION TITLE

FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE

REVISED OCTOBER 20, 2015

PROGRAM NAME: IN-HOME SERVICES
LOCATION: 2nd Floor Catholic Social Service Bldg.
DATE OF INVENTORY REVIEW: September 17, 2015

PAGE 2 of 3

ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, P)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
9/3/2014	Dell Optiplex 3020 desktop computer	3	462-3545 small form desktop		\$1095.00 ea		Program funds		x				Purchased By 2014 Lapse Funds
9/3/2014	Acer LED LCD Monitor	3	ET.WSOHP.AO1	S220HQLv	\$215.00 ea		Program funds		x				Purchased By 2014 Lapse Funds
9/3/2014	Printers	3	HP laser jet pro	M177fw(CZ165A)wireless	\$540.00		Program funds		x				Purchased By 2014 Lapse Funds
9/3/2014	Microsoft office professional plus 2013	2	activates 2 PC's		\$325.00 ea		Program funds		x				Purchased By 2014 Lapse Funds
9/3/2014	Uniform	165			\$3,835.00		Program Funds						Purchased By 2014 Lapse Funds
9/3/2014	Norton Internet Security 2014	1			\$0.00				x				Purchased By 2014 Lapse Funds
9/26/2014	8Gig transcend USB 2.0	4	External Thumb Drive	MN#TS8GJF5205	\$15.00ea		Program funds		x				Purchased By 2014 Lapse Funds
9/30/2014	Typewriter	1	2600 Electronic		\$628.75		Program funds		x				Purchased By 2014 Lapse Funds
11/25/2014	32GB Apple Ipad Mini	2	Apple	F4KMDB73FCM9 / F4KMT9V3FCM9	749.00 ea		Program Funds		x				Purchased By 2014 Lapse Funds
10/29/2014	Digital Camera	2	Sony DSC-H300	SO1-0314956-E /	\$349.95ea		Program Funds		x				Purchased of 2014 Lapse funds
8/26/2014	Latex Gloves Small	20cs			\$47.50ea		Program funds		x				Purchased By 2014 Lapse Funds
8/26/2014	Latex Gloves Large	20cs			\$47.50ea		Program funds		x				Purchased By 2014 Lapse Funds
8/26/2014	Mediume Criterion Powered	50box	#21070066		\$4.89ea		Program funds		x				Purchased By 2014 Lapse Funds
8/27/2014	HP laser jet m1212	3	(HPCE 285A	cartridge	\$90.00ea		Program funds		x				Purchased By 2014 Lapse Funds
8/27/2014	HP laser jet 12a printer	3			\$82.00ea		Program funds		x				Purchased By 2014 Lapse Funds
8/27/2014	HP laser jet 49A ink cartridge	1			\$95.00ea		Program funds		x				Purchased By 2014 Lapse Funds

INVENTORY PREPARED BY	<u>Sara Toves</u> SIGNATURE AND DATE	<u>Nurse Assistant Supervisor</u> POSITION TITLE
INVENTORY VERIFIED BY:	<u>Mary E.C. Camacho</u> SIGNATURE AND DATE	<u>Program Manager</u> POSITION TITLE
INVENTORY CERTIFIED BY	<u>Diana B. Calvo</u> SIGNATURE AND DATE	<u>Executive Director</u> POSITION TITLE

**FY-2015 NON-EXPENDABLE PROPERTY INVENTORY UNDER \$5,000.00 IN VALUE
CATHOLIC SOCIAL SERVICE**

REVISED OCTOBER 20, 2015

PROGRAM NAME: IN-HOME SERVICES
 LOCATION: 2nd Floor Catholic Social Service Bldg.
 DATE OF INVENTORY REVIEW: September 17, 2015

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ACQUIRED DATE (a)	ITEM DESCRIPTION (b)	QTY	MAKE/MODEL (c)	SERIAL NUMBER (d)	UNIT COST (e)	PURCHASED/LEASED OR DONATED? (f)	PURCHASED/LEASED WITH PROGRAM FUNDS OR PROGRAM INCOME (g)	LOCATION (h)	CONDITION (i) (New, Fair, Poor)			% OF PROGRAM USE (j)	COMMENTS
									N	F	P		
2/4/2015	In Home services Banner	1		33x78 roll up w/stand/case	\$280.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/24/2015	Battery Back Ups	1		14336299760	\$105.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/24/2015	Battery Back Ups	1		14336299759	\$105.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/24/2015	Battery Back Ups	1		22111E+11	\$105.00		Program Funds			X			Purchased By 2014 Lapse Funds
3/15/2015	Multi-touch notebook computer	1	BEATSAUDIO	6ECPHC295704BF	\$988.00		Program Funds			X			Purchased By 2014 Lapse Funds
1/2/2015	Projector	1	Acer	MR0H51190A360239A8400	\$498.00		Program Funds			X			Purchased By 2014 Lapse Funds
1/2/2015	Tripod Screen 60X60	1		722C2	\$298.00		Program Funds			X			Purchased By 2014 Lapse Funds
1/24/2015	Paper Shredder	1	Edlowes	PS-12Cs	\$259.95		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	External Hard Drive	1	Seagate	NA77SHML	\$124.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	External Hard Drive	1	Seagate	NA77SDJT	\$124.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Wireless USB Adapter	1	TRENDNET	C214274901081	\$25.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Wireless USB Adapter	1	TRENDNET	C214274901090	\$25.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Wireless USB Adapter	1	TRENDNET	C214274901082	\$25.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Wireless USB Adapter	1	TRENDNET	C214274901099	\$25.00		Program Funds			X			Purchased By 2014 Lapse Funds
1/1/2015	Personal Computer	1	Delta	90205133FBNDW3R	\$1,588.00					X			Pending Procurement FY2015 Expansion Budget
1/1/2015	Printer	1	Delta	MFC8710DW	\$680.00					X			Pending Procurement FY2015 Expansion Budget
2/4/2015	Micro Bluetooth USB Adapter	1	TRENDNET	AB14181600033	\$45.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Micro Bluetooth USB Adapter	1	TRENDNET	AB14181600024	\$45.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Micro Bluetooth USB Adapter	1	TRENDNET		\$45.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	Micro Bluetooth USB Adapter	1	TRENDNET		\$45.00		Program Funds			X			Purchased By 2014 Lapse Funds
2/4/2015	4 drawer metal lateral filing cabinet	3	Legal size		\$999.00ea		Program Funds			X			Purchased By 2014 Lapse Funds
9/18/2015	Secretarial L-type desk	4	CD-168L	(W=63d=31.5'X H=29	\$2,396.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Mesh Chair	5	HS-806T-AL		\$1,375.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Wooden Executive Desk	1	402159	w=64.3/4 x d=30 x h=30 1/8	\$599.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Notebook Computer	1	Toshiba Satellite	C55-B5265 Jet black 528848	\$994.95								Pending Procurement FY2015 Lapse Funds
9/18/2015	Digital Camera	1	Canon Powershot G-16		\$778.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Wireless Monochrome printer	1	all in one laser		\$530.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Uniform	434			\$9,918.85								Pending Procurement FY2015 Lapse Funds
9/18/2015	Windbreakers	7			\$353.50								Pending Procurement FY2015 Lapse Funds
9/18/2015	Decorative wire chrome finishzng	1	commercial shelving unit		\$109.00								Pending Procurement FY2015 Lapse Funds
9/18/2015	Seagate Backup slim 1TB external	2	hard drive		\$124.00ea								Pending Procurement FY2015 Lapse Funds

INVENTORY PREPARED BY: Sara Torres 10/20/15 Nurse Assistant Supervisor
 SIGNATURE AND DATE POSITION TITLE

INVENTORY VERIFIED BY: Mary E. C. Casado 10/20/15 Program Manager
 SIGNATURE AND DATE POSITION TITLE

INVENTORY CERTIFIED BY: Diana B. Castro 10/21/2015 Executive Director
 SIGNATURE AND DATE POSITION TITLE